

**SECRET***Office Memorandum* • UNITED STATES GOVERNMENT

TO : Acting Assistant Director for Operations

DATE: 9 August 1955

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report - July 1955

ADMINISTRATION

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1. The total personnel on duty as of 31 July was [REDACTED] 25X1A

2. [REDACTED] Management Staff, made a preliminary survey of the Division in relation to a request by FDD for a T/O increase of [REDACTED] positions for FY 1956. 25X1A

25X1C

4. Decentralization of T&A record-keeping was effected by placing this responsibility on the branch secretaries. The change was made to achieve more efficient handling, to eliminate dual and triple recording, and to relieve the workload in the Administrative Staff.

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5. [REDACTED] Classification Office, surveyed the clerical situation in the Division to determine whether our clerical positions are in line with others in the DD/I area and also to bring clerical job descriptions up to date. 25X1A

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6. As a result of the developing drain of personnel from the Division for Project [REDACTED] action has been initiated by [REDACTED] Personnel Procurement Division, OP, to recruit trainees for FDD through local sources.

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7. [REDACTED] OTR, and his staff of six were briefed by Chief, FDD on FDD operations and functions to provide information for instructional use in the BOC.

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8. [REDACTED] Chief, Chemistry Division, OSI, was briefed on FDD operations and particularly its capabilities and products in the chemical field by Chief, FDD and Chief, Scientific and Technical Branch.

9. [REDACTED] Chief, Special Register, OCD, was briefed on FDD operations by [REDACTED] Chief, Reports Branch.

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10. Deputy Chief, FDD, spoke on FDD operations at the Clandestine Services Review Course No. 6 on 1 July.

✓ 11. A proposed program for the development of Intelligence Officer-linguists in the Agency, drawn up after consultation with personnel of Staff D, SR, and Language Training Division, OTR, was submitted to OO for approval.

OPERATIONS

✓ 1. The 52nd meeting of the Subcommittee on Exploitation of Foreign Language Publications was held on 8 July. Discussions designed to pinpoint those additional subjects which cannot now be covered because of manpower limitations were initiated.

✓ 2. As a result of a conference last month, efforts of Reproduction Division, IO, to make up the extensive backlog of scheduled reports and to achieve a current production status for this material appeared to have been successful as the month ended. The backlog of 38 scheduled reports as of 1 July was reduced to one; in addition, 20 current scheduled reports were completed.

✓ 3. During the two-month period, June-July, reference to the CTS index prevented 93 cases of duplication totaling 2,577 pages. Estimating \$4.00 per page for translation, this represents a saving of about \$10,000.

✓ 4. The first issue of a new scheduled report was published during the month:

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5. The "Russian-English Glossary of Metallurgical and Metal Working Terms" prepared by FDD was published under [REDACTED] imprint during the month. 25X1A

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✓ 6. Further efforts are being made to find a sponsor to publish the translation of the USSR Academy of Sciences textbook "Political Economy" prepared by FDD. The matter is now in the hands of [REDACTED]

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✓ 8. Arrangements have been made with Graphics Register, OCD, to show Far East films requiring commentary or interpretation in [REDACTED] in order to save time and to permit selected FDD personnel to see films not heretofore available.

✓ 9. The exploitation of captured German documents for DD/P requirements (formerly War Documents Project), was started on 1 July. Initial conferences with the individual requestors as well as exploratory scanning at GMDS, Records Center, [REDACTED] took place during the month. The exploitation of a number of key documents is already under way.

✓ 10. Commendations:

✓ From Technical Director, Office for International Conferences, AEC, for the speedy evaluation of US data prepared for distribution at the Geneva "Atoms for Peace" conference.

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✓ From Acting Chief, RQM/OIS, to [REDACTED] for expeditious completion of Scandinavian requirements in support of an RQM/OIS research study.

✓ Also from Acting Chief, RQM/OIS, for FDD reports on foreign press coverage of the Afro-Asian conference.

✓ From AD/RR for the Services Section of USSR Branch, FDD, for the extremely valuable series of scheduled reports on "Transportation and Communications in the USSR."

✓ 11. Liaison activities:

✓ Department of the Army

With Army Map Service to supply information on maps, city plans, and specialized geographic material on Latin America.

✓ Department of the Air Force

With ATIC, Dayton, Ohio, to obtain data on Russian-English scientific and technical glossaries now in preparation at ATIC and to discuss mutual operational problems in relation to the exploitation program.

✓ Department of State

With Division of Research for Western Europe to arrange for FDD to obtain for exploitation [REDACTED] publications not currently received by FDD.

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✓ 12. Special services rendered:

✓ ORR -- For Economic Intelligence Committee, a list was prepared of economic reports produced by FDD in the first half of 1955. The list will be published in the next EIC report on Economic Research Projects on the Soviet Bloc.

✓ DD/P -- For TSS, [REDACTED] translated and interpreted special Persian material.

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✓ 13. Significant reports:

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✓ FDD Summary No. 519 -- A collation [REDACTED] outlining development of electric power facilities in the Volga region over the last two decades; includes a number of compiled tables

✓ FDD Summary No. 583 -- "Weekly Information Report on Communist China (56)" (Liaoning Jih-pao criticized for one-sided (favorable) reporting of Plan Fulfillment. pp 75-80)

✓ FDD Summary No. 588 -- "Science News Items (17)" (First published report on Bruno Pontecorvo's research and affiliation. p 1)

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J. J. BAGNALL

Enclosures: 2

1. Statistical Report on FDD Operations
2. Details on Personnel Actions

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